



City of Rockville
Department of Recreation and Parks
240-314-8620

Information and Procedures Inhalers

1. Nonessential medications will not be permitted during program hours. Any medication taken during program hours must have parent/guardian and physician authorization.
2. Medications may not be accepted by personnel unless the Authorization Form is completed and signed.
3. A physician may use office stationery or prescription pad in lieu of completing Part II. Information necessary includes: child's name, date of order, duration of order, diagnosis, medication name, dosage, interval of repeating dosage, symptoms, other medications child is taking, physician's signature, and date.
4. The first dosage of any medication must be taken at home.
5. The parent/guardian is responsible for submitting a new form each time there is a change in dosage or a change in time which medication is to be administered.
6. All medications kept in a locked area only accessible to authorized staff unless participants has a signed parental release to carry medication.
7. A physician may certify that a child has adequate information and training to be permitted to carry and use the inhaler him/her self.
8. The parent/guardian must pick up unused portions of medication immediately after the effective date expires or at the end of the child's enrollment. Medications not claimed will be destroyed.
9. The City of Rockville Department of Recreation and Parks does not assume responsibility for unauthorized medication taken independently by the child.
10. Under no circumstances may any staff member facilitate the taking of medication outside the procedures outlined here.